

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: November 8, 2023

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: Brenda Donnahoe, Jacki Fields, Clark Stowe, Matthew Thompson, Jake Wilson

MEMBERS ABSENT: None

GUESTS: Lora Askea

DISTRICT PERSONNEL: Gary Rogers, Shelly Cahoon

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 6:02 p.m. by Board President, Clark Stowe.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to approve the Agenda, as presented. The motion passed.

Ayes: Donnahoe, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Fields

MOTION # 37

B. Approval of the Minutes of the Regular Board Meeting held on October 11, 2023.

A motion was made by Matt Thompson and seconded by Brenda Donnahoe to approve the Minutes of the Regular Board Meeting held on October 11, 2023. The motion passed.

Ayes: Donnahoe, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Fields

MOTION # 38

III. COMMENTS FROM BOARD MEMBERS

None.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Student Council Report
 - 1. Hosted a middle school dance 11/3.
- B. Sports Report
 - 1. Volleyball and Flag Football are done.
 - 2. 6, 7, and 8 girls' basketball and 6-8 co-ed soccer have their first games this week.
- C. Booster Report
 - 1. Theme for the fundraiser dinner is "Proms"
- D. Student Recognition
- E. Principal/Superintendent Report
 - 1. New Student of the Month skill for November is Inclusion.
 - 2. Expanded Learning Opportunities Program: 30 Days outside the 180 days of school (15 Summer School Aug 2023, 9 Summer School June 2024, 6 Saturdays or during breaks). STEM Day Nov 20th, ELAC parents are working on hosting La Posada. Possibly making it into an ELOP day cultural festival with events all day.
 - 3. Field trips to Sacramento, etc.
 - 4. Thank you to the Booster Club for hosting the Halloween Parade.
 - 5. Doing 12 Days 'til Christmas Dress-Up Days again.
 - 6. Curriculum and Instruction: Spent teacher work data looking at Fall MAP and 2023 CAASPP Data. Data helps us move students into groups to best meet their needs during WIN time. Grade levels are working on essential standards for ELA and Math.

7. Maintenance/Custodial/Transportation: New sign has been installed. Next step is to hire an architect to design some type of planter to protect it. Water Update.
8. Upcoming Events: 11/9 – Thursday Walk of Fame Honoring Veterans; 11/9 – Pizza with the Principal @ 10:15; 11/9 – 6 GBB @ Sycamore, 7/8 GBB vs Sycamore @ Manzanita; 11/10 – No School Veterans Days; 11/13 – 6 GBB vs Riverside @ Manzanita, 7/8 GBB and Soccer @ Riverside; 11/16 - 6 GBB vs McKenney @ Manzanita, 7/8 GBB and Soccer @ McKenney; 11/17 – End of Trimester 1; 11/20 – 11/24 – No School Thanksgiving Break; 11/28 - 6 GBB @ Foothill, 7/8 GBB vs Foothill @ Manzanita; 11/30 - 7/8 GBB and Soccer vs Yuba Gardens @ Manzanita.

VI. OLD BUSINESS:

No Old Business.

VII. NEW BUSINESS:

- A. Consider December 13, 2023 as our Annual Organizational Meeting.

A motion was made by Jake Wilson and seconded by Matt Thompson to approve December 13, 2023 as our Annual Organizational Meeting. The motion passed.

Ayes:	Donnahoe, Fields, Stowe, Thompson, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 39

- B. Consider approval of the agreement for Special Services between Manzanita Elementary School District and the Butte County Office of Education as partners in the Butte Teacher Induction Program as of August 1, 2023.

A motion was made by Brenda Donnahoe and seconded by Matt Thompson to approve the agreement for Special Services between Manzanita Elementary School District and the Butte County Office of Education as partners in the Butte Teacher Induction Program as of August 1, 2023. The motion passed.

Ayes:	Donnahoe, Fields, Stowe, Thompson, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 40

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

A. Consider approval of the following Inter-District Attendance Agreements for the 2023-2024 school year:

1. From the Manzanita Elementary School District to the Live Oak Unified School District:

Perez Ceja, Maria Grade 2

2. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001479	Grade 4	Returning
Student # 1001562	Grade 2	Returning
Student # 1001563	Grade 2	Returning

A motion was made by Brenda Donnahoe and seconded by Jacki Fields to approve all Inter-District Attendance Agreement requests listed in Items VIII.A.1.-VIII.A.2. The motion passed.

Ayes:	Donnahoe, Fields, Stowe, Thompson, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 41

B. Consider the approval of the October 2023 Vendor Warrants.

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to approve the October 2023 Vendor Warrants. The motion passed.

Ayes:	Donnahoe, Fields, Stowe, Thompson, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 42

IX. PERSONNEL ACTION:

- A. Consider the approval of Michelle Cable to be the Christmas Program Coordinator for the 2023-2024 school year.

A motion was made by Matt Thompson and seconded by Jacki Fields to approve Michelle Cable to be the Christmas Program Coordinator for the 2023-2024 school year. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 43

- B. Consider approval of the following walk-on coaching assignments for the 2023-2024 school year:

6th Grade Girls Basketball Coach: Erica Sannar
6th Grade Girls Basketball Assistant Coach: Josh Sannar
6th – 8th Grade Soccer Coach: Jason Ragland
6th Grade Boys Basketball Coach: Jason Ragland
7th Grade Boys Basketball Coach: Josh Sannar
7th Grade Boys Basketball Assistant Coach: Laura Topete

A motion was made by Jake Wilson and seconded by Jacki Fields to approve the above walk-on coaching assignments for the 2023-2024 school year. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 44

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957

- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 7:00 p.m.

XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 7:55 p.m.

XII. ADJOURNMENT:

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to adjourn the meeting. The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Gary Rogers, Secretary to the Board

Approved:

Clark Stowe, Board President

Jake Wilson, Board Clerk

Brenda Donnahoe, Board Member

Jacki Fields, Board Member

Matthew Thompson, Board Member

Motions to Date: 44

Resolutions to Date: 3