

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: October 12, 2022

TIME & PLACE: 7:00 p.m., Manzanita Elementary School, Room 2/Google Meet

MEMBERS PRESENT: Brenda Donnahoe, Jacki Fields, Andrea Perkins, Clark Stowe, Jake Wilson

MEMBERS ABSENT: None

GUESTS: Marc Tillotson, Michelle Cable, Lora Askea, Mike Vasquez

DISTRICT PERSONNEL: Gary Rogers, Shelly Cahoon, Brittany Lobo

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 7:00 p.m. by Board President, Andrea Perkins.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as she deems appropriate.

A motion was made by Brenda Donnahoe and seconded by to Clark Stowe to approve the Agenda, as presented. The motion passed.

Ayes: Donnahoe, Fields, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 36

B. Approval of the Minutes of the Regular Board Meeting held on September 14, 2022.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the Minutes of the Regular Board Meeting held on September 14, 2022. The motion passed.

Ayes: Donnahoe, Fields, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 37

III. COMMENTS FROM BOARD MEMBERS

No comments.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Booster Report
 - 1. Movie Night was a success.
 - 2. Family Dance planned for October 29th.
 - 3. Fundraiser dinner tentatively scheduled for Feb. 4
- B. Athletics Report
 - 1. We have one 5th/6th co-ed team of 14 athletes and two 7th/8th co-ed teams, of 10 and 11 athletes, at Manzanita. We are so grateful to have Caleb Sawyer and EmmaLee Bowling coaching volleyball this year! Manzanita is hosting FRRPD volleyball games on Tuesdays and Wednesdays during the volleyball season, which will be wrapping up with a tournament the week starting November 7.
 - 2. The FRRPD supervisor sent an email today with the tentative 7th/8th Boys' and 5th/6th Girls' basketball season dates. Games will start the week of November 14 and will end with tournaments starting the week of January 23, 2023. The season has a week off for Thanksgiving and two weeks off for winter break built into it. I will be passing out paperwork to those students interested in basketball this week.
- C. Student Council Report
 - 1. Planning a middle school rally for the 21st and looking at doing the first dance in November. Things are up and running and the team is self-motivated to plan and learn how to do all the things!
- D. Principal/Superintendent Report

1. Water Update- Mike Vasquez from EKI – well site will be near the solar panels with projected completion Fall of 2024.
 2. Site Council Elections - Have been completed. Staff (Cable, Rice, Carstensen) Parents (Lauren Heusser, Candice Sowden, Katie Thompson, Lori Singh, Charla Bedolla) Chris Oakley will advise on safety plan. 1st meeting will be 10/20. Safety Plan-The main goal of the site council is to work on the safety plan and align it to BCOE and the sheriff's department.
 3. Workforce Grant/FFA- Currently working on getting the workforce grant submitted so that we can start an FFA program next year for 7/8.
 4. Curriculum and Instruction- MAP Testing has been completed. Suite 360/Social Emotional Learning: Week 5 - currently working on Social Awareness. Professional Learning Community (PLC), Guiding Coalition, Universal Design for Learning (UDL): Planning on revisiting in Nov. – BCOE, Strengths Finder: Did activity last week in which teachers looked at their strengths as well as their teammates and how they can honor those strengths.
 5. Maintenance- New PreK playground has been completed. Fencing-PreK fence should be finished the week of the 24th. The staff lot fence and gates should be 1st or 2nd week of November at the latest. Chris had bus class this week. Tina will be starting soon (after Biggs). Ron will begin in the spring. Having 4 custodians has allowed us to maintain a high level of cleanliness as well as complete/start needed projects.
 6. Upcoming Events- 10/13 – Pizza with the Principal 10:15-11:30, 10/17 – AG Discovery Day, 10/19 – PreK-1 to Bishops, 10/20 – Fire Drill 10:50, 10/24-28 – Red Ribbon Week, 10/31 – Halloween Parade @ 2PM in the Gym
- E. Enrollment- 324

VI. OLD BUSINESS:

No Old Business.

VII. NEW BUSINESS:

- A. Quarterly report on Williams Uniform complaints.

INFORMATION

- B. Consider approval of the 2021-2022 Unaudited Actuals Budget Report.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the 2021-2022 Unaudited Actuals Budget Report. The motion passed.

Ayes:	Donnahoe, Fields, Perkins, Stowe, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 38

- C. Consider the adoption of Resolution 22/23.3, "Identifying the estimated Gann limits for the 2022-2023 school year and the actual appropriation Gann limits."

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to approve the adoption of Resolution 22/23.3, "Identifying the estimated Gann limits for the 2022-2023 school year and the actual appropriation Gann limits." The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

RESOLUTION # 3

- D. Consider approval of MOU between the Manzanita Elementary School District and the Butte County Office of Education for BCOE's Coordinated District Support Team to provide up to 1 day of services for the 2022-2023 school year.

A motion was made by Brenda Donnahoe and seconded by Clark Stowe to approve the MOU between the Manzanita Elementary School District and the Butte County Office of Education for BCOE's Coordinated District Support Team to provide up to 1 day of services for the 2022-2023 school year. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 39

- E. Consider approval of the one-year agreement between Manzanita Elementary School District and Document Tracking Services (DTS) effective November 1, 2022.

A motion was made by Jake Wilson and seconded by Brenda Donnahoe to approve the one-year agreement between Manzanita Elementary School District and Document Tracking Services (DTS) effective November 1, 2022. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 40

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

A. Consider approval of the following Inter-District Attendance Agreements for the 2022-2023 school year:

1. From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001495	Grade 6	Returning
Student # 1001494	Grade 4	Returning

2. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001479	Grade 3	Returning
Student # 1001722	Grade PK	New
Student # 1001568	Grade 2	Returning
Student # 1001256	Grade 7	Returning
Student # 1001440	Grade 3	Returning

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the all Inter-District Attendance Agreement requests listed in Items VIII.A.1-VIII.A.2. The motion passed.

Ayes:	Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 41

B. Consider the approval of the September 2022 Vendor Warrants.

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to approve the September 2022 Vendor Warrants. The motion passed.

Ayes:	Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 42

IX. PERSONNEL ACTION:

- A. Consider hiring Jackeline Uribe, instructional aide, effective September 6, 2022.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve hiring Jackeline Uribe, instructional aide, effective September 6, 2022. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 43

- B. Consider hiring Ron Rader, custodian/maintenance/bus driver, effective October 3, 2022.

A motion was made by Clark Stowe and seconded by Brenda Donnahoe to approve hiring Ron Rader, custodian/maintenance/bus driver, effective October 3, 2022. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 44

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9

- E. Instructions to Board Negotiators, Superintendent and Board Member;
Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 8:25 p.m.

XI. RECONVENE TO TAKE OPEN SESSION:

The board reconvened at 9:17 p.m.

XII. ADJOURNMENT:

A motion was made by Brenda Donnahoe and seconded by Clark Stowe to adjourn the meeting. The meeting was adjourned at 9:18 p.m.

Respectfully submitted,

Gary Rogers, Secretary to the Board

Approved:

Andrea Perkins, Board President

Clark Stowe, Board Clerk

Brenda Donnahoe, Board Member

Jacki Fields, Board Member

Jake Wilson, Board Member

Motions to Date: 44
Resolutions to Date: 3