

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: August 14, 2024

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: Jacki Fields, Clark Stowe, Matthew Thompson, Bri Valdivia

MEMBERS ABSENT: Jake Wilson

GUESTS: None

DISTRICT PERSONNEL: Gary Rogers, Shelly Cahoon, Brittany Lobo

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 6:00 p.m. by Board Member, Clark Stowe.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve the Agenda, as presented. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

MOTION # 1

B. Approval of the Minutes of the Regular Board Meeting held on June 26, 2024.

A motion was made by Jacki Fields and seconded by Bri Valdivia to approve the Minutes of the Regular Board Meeting held on June 26, 2024. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

MOTION # 2

- C. Approval of the Minutes of the Regular Board Meeting held on June 27, 2024.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the Minutes of the Regular Board Meeting held on June 27, 2024. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

MOTION # 3

III. COMMENTS FROM BOARD MEMBERS

Board members welcomed Joe Lodigiani to Manzanita.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Principal/Superintendent Report
1. Enrollment: 315 w/FOCUS. Down from where we'd like to be.
 2. Goals: Build Relationships (staff, students, family, community), Academic Quality, Fun and Engaging Instruction. Theme: Focus on "Fun"amentals.
 3. Facilities/Projects: cafeteria/kitchen updates done by Jan.1, track/field won't be done by the start of school.

VI. OLD BUSINESS:

No Old Business.

VII. NEW BUSINESS:

- A. Quarterly report on Williams Uniform Complaints.

DISCUSSION

- B. Consider the approval of the Retiree Health Liabilities Under GASB 74/75 Roll-Forward Valuation for Fiscal Year-End June 30, 2024 as prepared by Total Compensation Systems, Inc.

A motion was made by Matt Thompson and seconded by Jacki Fields to approve Retiree Health Liabilities Under GASB 74/75 Roll-Forward Valuation for Fiscal Year-End June 30, 2024 as prepared by Total Compensation Systems, Inc. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

MOTION # 4

- C. Consider the approval of the 2024-2025 Consolidated Application for Funding Categorical Aid Programs.

A motion was made by Matt Thompson and seconded by Jacki Fields to approve the 2024-2025 Consolidated Application for Funding Categorical Aid Programs. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

MOTION # 5

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider the approval of the following Inter-District Attendance Agreements for the 2024-2025 school year:

1. From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001768	Grade 6	Returning
Student # 1001532	Grade K	Returning

2. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001683	Grade 1	New
Student # 1001562	Grade 3	Returning
Student # 1001563	Grade 3	Returning
Student # 1001311	Grade 8	Returning
Student # 1001463	Grade 6	Returning
Student # 1001440	Grade 5	Returning
Student # 100464	Grade 6	Returning

A motion was made by Bri Valdivia and seconded by Matt Thompson to approve all Inter-District Attendance Agreement requests listed in Item VIII.A.1.-VIII.A.2. The motion passed.

Ayes:	Fields, Stowe, Thompson, Valdivia
Noes:	None
Abstained:	None
Absent:	Wilson

MOTION # 6

- B. Consider the approval of the following Vendor Warrants:

1. June 2024 Vendor Warrants
2. July 2024 Vendor Warrants

A motion was made by Matt Thompson and seconded by Jaki Fields to approve all Vendor Warrants included in VIII.B.1.-VIII.B.2. The motion passed.

Ayes:	Fields, Stowe, Thompson, Valdivia
Noes:	None
Abstained:	None
Absent:	Wilson

MOTION # 7

IX. PERSONNEL ACTION:

- A. Consider the approval of MOU between the Manzanita Elementary School District and EmmaLee Bowling as temporary Career Technical Education (CTE) teacher effective July 1, 2024-June 30, 2025.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve the MOU between the Manzanita Elementary School District and EmmaLee Bowling as temporary Career Technical Education (CTE) teacher effective July 1, 2024-June 30, 2025. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

MOTION # 8

- B. Consider the approval of MOU between the Manzanita Elementary School District and Janis Jansen as temporary Art teacher effective July 1, 2024-June 30, 2025.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve the MOU between the Manzanita Elementary School District and Janis Jansen as temporary Art teacher effective July 1, 2024-June 30, 2025. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

MOTION # 9

- C. Consider the approval of MOU between the Manzanita Elementary School District and Mary Espino as temporary Art teacher effective July 1, 2024-June 30, 2025.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the MOU between the Manzanita Elementary School District and Mary Espino as temporary Art teacher effective July 1, 2024-June 30, 2025. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

MOTION # 10

- D. Consider the approval of the following extra duty assignments for the 2024-2025 school year, as per the certificated contract:

Teacher-In-Charge: Kristin Dell'Imagine
Yearbook Advisor: Becky Carstensen and Lora Askea
CJSF: Linda Rice
ELD Coordinators: Linda Rice and Elizabeth Martinez
WIN/Intervention Coordinator: Lora Askea
Co-Athletic Director: April Sormano

A motion was made by Jacki Fields and seconded by Matt Thompson to approve the following extra duty assignments for the 2024-2025 school year, as per the certificated contract: Teacher-In-Charge: Kristin Dell'Imagine, Yearbook Advisor: Becky Carstensen and Lora Askea, CJSF: Linda Rice, ELD Coordinators: Linda Rice and Elizabeth Martinez, WIN/Intervention Coordinator: Lora Askea, Co-Athletic Director: April Sormano. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

MOTION # 11

- E. Consider the approval of the following walk-on assignments for the 2024-2025 school year:

Co-Athletic Director: Laura Sannar
Student Council Advisor: Caitlyn Zavala

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the following walk-on assignments for the 2024-2025 school year: Co-Athletic Director: Laura Sannar, Student Council Advisor: Caitlyn Zavala. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

MOTION # 12

- F. Consider the approval of Resolution 24/25.1, "Departmental Classroom Assignment" for Alison Harwood-Jones to teach 6th grade ELA, 7th grade ELA and 8th grade ELA to comply with EC 44256 (b).

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve Resolution 24/25.1, "Departmental Classroom Assignment" for Alison Harwood-Jones to teach 6th grade ELA, 7th grade ELA and 8th grade ELA to comply with EC 44256 (b). The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia
Noes: None
Abstained: None
Absent: Wilson

RESOLUTION # 1

G. Opportunity for members of the public to comment on the Initial Proposal from MTA to the District, initially “sunshined” on June 26, 2024.

DISCUSSION

H. Opportunity for members of the public to comment on the Initial Proposal from the District to MTA, initially “sunshined” on June 26, 2024.

DISCUSSION

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 6:39 p.m.

XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 7:07 p.m. No action was taken during closed session.

XII. ADJOURNMENT:

A motion was made by Jacki Fields and seconded by Bri Valdivia to adjourn the meeting. The meeting was adjourned at 7:07 p.m.

A. Principal/Superintendent Report

1. Staff appreciation week this week. Thank you to the Booster Club.

Respectfully submitted,

Joe Lodigiani, Secretary to the Board

Approved:

Jake Wilson, Board President

Jacki Fields, Board Clerk

Clark Stowe, Board Member

Matthew Thompson, Board Member

Brisvania Valdivia, Board Member

Motions to Date: 12
Resolutions to Date: 1