

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: June 26, 2024

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: Jacki Fields, Clark Stowe, Matthew Thompson, Brisvania Valdivia, Jake Wilson

MEMBERS ABSENT: None

GUESTS: Lora Askea, Elizabeth Martinez

DISTRICT PERSONNEL: Gary Rogers, Shelly Cahoon

I. CALL TO ORDER:

- A. Open Session
 - 1. Roll Call, Flag Salute

The meeting was called to order at 6:01 p.m. by Board President, Jake Wilson.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

- A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Clark Stowe and seconded by Matt Thompson to approve the Agenda, as presented. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 107

- B. Approval of the Minutes of the Special Board Meeting held on May 8, 2024.

A motion was made by Matt Thompson and seconded by Jacki Fields to approve the Minutes of the Special Board Meeting held on May 8, 2024. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson

Noes: None
Abstained: None
Absent: None

MOTION # 108

- C. Approval of the Minutes of the Regular Board Meeting held on May 8, 2024.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve the Minutes of the Regular Board Meeting held on May 8, 2024. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 109

III. COMMENTS FROM BOARD MEMBERS

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Student Council Report
1. Caitlyn Zavala will be the 2024-25 student council advisor. Planning to meet twice a week during WIN time.
- B. Sports Report
1. Currently looking for a new Athletic Director. Laura Sannar will stay on to help as needed.
- C. Booster Report
1. No update.
- D. Principal/Superintendent Report
1. We had a great end of the school year packed with activities and field trips.
2. Staffing: BCOE is looking a school psychologist and 3-5 Focus teacher.
3. Enrollment: Working on filling the bubble of 6th graders and few students in other grades (1, 4, and 8).
4. Curriculum and Instruction: Summer school session two for the 23/24 year ends this Friday. Summer school session one for the 24/25 year begins July

29th currently have 40 students signed up. Teacher PD days will take place Aug. 22nd and 23rd. First day of school is August 27th. CTE: We were able to do a budget modification to the grant allowing us to purchase items for CTE pathways AG, business, and medical. (Lab tables and stools for science classroom)

5. Maintenance/Custodial/Transportation: Track and Field Project up for approval tonight. Gym floor was refinished last week with a fresh coat of wax. Prior to that the custodians cleaned the Gym lights and vents as well as replaced lights. Summer Projects: Install small shed for TK, Install classroom sound system in room 23, Various landscaping projects, Cleaning of all classrooms.

VI. PUBLIC HEARING:

- A. Open Public Hearing to receive comment on:
 1. Public input concerning School District Original Budget.
 2. Public input concerning the 2024-2025 LCAP.
- B. Adjourn Public Hearing and reconvene to the Regular Board Meeting.

VII. OLD BUSINESS:

- A. Global adoption of the revised Manzanita Elementary School District Board Policies: Index 12-18 Manzanita Elementary School District 0000 Series: Philosophy, Goals, Objectives, and Comprehensive Plans 1000 Series: Community Relations 2000 Series: Administration 3000 Series: Business and Noninstructional Operations 4000 Series: Personnel 5000 Series: Students 6000 Series: Instruction 7000 Series: Facilities 9000 Series: Board Bylaws

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the adoption of the revised Manzanita Elementary School District Board Policies: Index 12-18 Manzanita Elementary School District 0000 Series: Philosophy, Goals, Objectives, and Comprehensive Plans 1000 Series: Community Relations 2000 Series: Administration 3000 Series: Business and Noninstructional Operations 4000 Series: Personnel 5000 Series: Students 6000 Series: Instruction 7000 Series: Facilities 9000 Series: Board Bylaws. The motion passed.

Ayes:	Fields, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 110

VIII. NEW BUSINESS:

- A. Consider the approval of the agreement between Butte County Office of Education and Manzanita Elementary School District to administer the Alternate ELPAC assessment to English Learners and the California Alternate Assessments in ELA, Math and Science to students in qualifying grade levels who enroll in Manzanita Elementary School District effective until June 30, 2024.

A motion was made by Matt Thompson and seconded by Jacki Fields to approve the agreement between Butte County Office of Education and Manzanita Elementary School District to administer the Alternate ELPAC assessment to English Learners and the California Alternate Assessments in ELA, Math and Science to students in qualifying grade levels who enroll in Manzanita Elementary School District effective until June 30, 2024. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 111

- B. Consider the approval of the agreement between Butte County Office of Education and Manzanita Elementary School District to administer the Alternate ELPAC assessment to English Learners and the California Alternate Assessments in ELA, Math and Science to students in qualifying grade levels who enroll in Manzanita Elementary School District effective until June 30, 2025.

A motion was made by Matt Thompson and seconded by Jacki Fields to approve the agreement between Butte County Office of Education and Manzanita Elementary School District to administer the Alternate ELPAC assessment to English Learners and the California Alternate Assessments in ELA, Math and Science to students in qualifying grade levels who enroll in Manzanita Elementary School District effective until June 30, 2025. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 112

- C. Consider the approval of the Manzanita Elementary School District School Facility Program (SFP) Performance Audit Report Application No. 50/61499-00-002 performed by Nigro & Nigro PC.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve the Manzanita Elementary School District School Facility Program (SFP) Performance Audit Report Application No. 50/61499-00-002 performed by Nigro & Nigro PC. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 113

- D. Consider the approval of the Manzanita Elementary School District School Facility Program (SFP) Performance Audit Report Application No. 57/61499-00-001 performed by Nigro & Nigro PC.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve the Manzanita Elementary School District School Facility Program (SFP) Performance Audit Report Application No. 57/61499-00-001 performed by Nigro & Nigro PC. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 114

- E. Consider the approval of the Manzanita Elementary School District School Facility Program (SFP) Performance Audit Report Application No. 70/61499-00-001 performed by Nigro & Nigro PC.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve the Manzanita Elementary School District School Facility Program (SFP) Performance Audit Report Application No. 70/61499-00-001 performed by Nigro & Nigro PC. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 115

- F. Consider approval of our annual Declaration of Need for Fully Qualified Educators.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve our annual Declaration of Need for Fully Qualified Educators. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 116

- G. Consider approval of our Annual Statement of Need for 30-Day Substitute Teaching Permits and Designated Subjects Vocational Education 30-Day Substitute Teaching Permits.

A motion was made by Clark Stowe and seconded by Jacki Fields to approve our Annual Statement of Need for 30-Day Substitute Teaching Permits and Designated Subjects Vocational Education 30-Day Substitute Teaching Permits. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 117

- H. Consider the approval of the agreement between Manzanita Elementary School District and the Butte County Office of Education - After School Education and Safety Program (ASES) to provide expanded learning opportunities in accordance with the mandated Expanded Learning Opportunities Program for the 2024-2025 school year.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the agreement between Manzanita Elementary School District and the Butte County Office of Education - After School Education and Safety Program (ASES) to provide expanded learning opportunities in accordance with the mandated Expanded Learning Opportunities Program for the 2024-2025 school year. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 118

- I. Consider the adoption of Resolution 23/24.9 "Resolution Ordering Governing Board Member Election."

A motion was made by Clark Stowe and seconded by Matt Thompson to approve Resolution 23/24.9 "Resolution Ordering Governing Board Member Election." The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

RESOLUTION # 9

- J. Consider the adoption of Resolution 23/24.10 "Regarding Costs of Candidates' Statements."

A motion was made by Jacki Fields and seconded by Clark Stowe to approve Resolution 23/24.10 "Regarding Costs of Candidates' Statements." The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

RESOLUTION # 10

- K. Consider the adoption of Resolution 23/24.11 "Establishing Procedure In Case Of Tie Vote At Governing Board Election".

A motion was made by Bri Valdivia and seconded by Clark Stowe to approve Resolution 23/24.11 "Establishing Procedure In Case Of Tie Vote At Governing Board Election". The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

RESOLUTION # 11

- L. Discussion of Manzanita Elementary School District Workplace Violence Prevention Plan.

DISCUSSION

- M. Consider the approval of the bid proposal from Barrow’s Landscaping, Inc. to import and install DG and compact over the existing track and around grass play area.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the bid proposal from Barrow’s Landscaping, Inc. to import and install DG and compact over the existing track and around grass play area. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 119

- N. Consider the approval of the bid proposal from Barrow’s Landscaping, Inc. to demo existing grass, install sprinklers and hydroseed play area.

A motion was made by Clark Stowe and seconded by Bri Valdivia to approve the bid proposal from Barrow’s Landscaping, Inc. to demo existing grass, install sprinklers and hydroseed play area. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 120

- O. Consider the approval of the revised 2023-2024 Expanded Learning Opportunities Program (ELO-P) Plan with revisions and addendum for intersession services.

A motion was made by Jacki Fields and seconded by Clark Stowe to approve the revised 2023-2024 Expanded Learning Opportunities Program (ELO-P) Plan with revisions and addendum for intersession services. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 121

IX. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one

motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

A. Consider approval of the following Inter-District Attendance Agreements for the 2024-2025 school year:

1. From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001470	Grade 6	Returning
Student # 1001323	Grade 8	Returning
Student # 1001567	Grade 4	Returning
Student # 1001708	Grade 1	Returning
Student # 1001808	Grade TK	New
Student # 1001775	Grade K	Returning
Student # 1001472	Grade 5	New
Student # 1001787	Grade K	New

2. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001346	Grade 8	Returning
Student # 1001713	Grade 1	New
Student # 1001699	Grade 4	New
Student # 1001452	Grade 6	Returning
Student # 1001453	Grade 6	Returning
Student # 1001822	Grade TK	New
Student # 1001792	Grade 2	Returning
Student # 1001530	Grade 5	Returning
Student # 1001758	Grade 1	Returning
Student # 1001813	Grade TK	New
Student # 1001330	Grade 8	Returning
Student # 1001334	Grade 8	Returning
Student # 1001444	Grade 5	Returning
Student # 1001558	Grade 4	Returning
Student # 1001559	Grade 4	Returning
Student # 1001309	Grade 8	Returning
Student # 1001554	Grade 4	Returning
Student # 1001412	Grade 7	Returning
Student # 1001490	Grade 6	Returning
Student # 1001600	Grade 3	Returning
Student # 1001825	Grade K	New
Student # 1001325	Grade 8	Returning
Student # 1001517	Grade 5	Returning
Student # 1001840	Grade 4	New

Student # 1001799	Grade 2	Returning
Student # 1001329	Grade 8	Returning
Student # 1001690	Grade 2	Returning
Student # 1001627	Grade 3	Returning
Student # 1001754	Grade 1	Returning

3. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001603	Grade 3	Returning
Student # 1001776	Grade K	Returning
Student # 1001630	Grade 7	Returning
Student # 1001628	Grade 4	Returning
Student # 1001833	Grade K	New
Student # 1001476	Grade 5	Returning

A motion was made by Matt Thompson and seconded by Clark Stowe to approve all Inter-District Attendance Agreement requests listed in Item IX.A.1.-IX.A.3. The motion passed.

Ayes:	Fields, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 122

- B. Consider the approval of the May 2024 Vendor Warrants.

A motion was made by Jacki Fields and seconded by Clark Stowe to approve the May 2024 Vendor Warrants. The motion passed.

Ayes:	Fields, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 123

X. PERSONNEL ACTION:

- A. Consider the approval of Jim Schroeder as Manchester Coordinator with a stipend of 1.12% of column 3-Step 1.

A motion was made by Matt Thompson and seconded by Jacki Fields to approve Jim Schroeder as Manchester Coordinator with a stipend of 1.12% of column 3-Step 1. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 124

- B. Consider the approval of Joanna McClellan as Shady Creek Coordinator with a stipend of 1.12% of column 3-Step 1.

A motion was made by Matt Thompson and seconded by Jacki Fields to approve Joanna McClellan as Shady Creek Coordinator with a stipend of 1.12% of column 3-Step 1. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 125

- C. Consider the approval of Alison Harwood-Jones as Lava Beds Coordinator with a stipend of 1.12% of column 3-Step 1.

A motion was made by Bri Valdivia and seconded by Matt Thompson to approve Alison Harwood-Jones as Lava Beds Coordinator with a stipend of 1.12% of column 3-Step 1. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 126

- D. Consider the approval of Brook Stocks as Graduation Coordinator with a stipend of 1.12% of column 3-Step 1.

A motion was made by Bri Valdivia and seconded by Matt Thompson to approve Brook Stocks as Graduation Coordinator with a stipend of 1.12% of column 3-Step 1. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 127

- E. Consider the approval of the MOU between Manzanita Elementary School District and Ravinder Kullar as a Temporary Intervention Teacher for the 2024-2025 school year.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the MOU between Manzanita Elementary School District and Ravinder Kullar as a Temporary Intervention Teacher for the 2024-2025 school year. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 128

- F. Consider the approval of paying a \$5,000 signing bonus to new teachers hired for the 2023-2024 school year.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve paying a \$5,000 signing bonus to new teachers hired for the 2023-2024 school year. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 129

- G. Consider the approval of paying classified staff performing service in an ELOP program \$30.00 per hour for the 2024-2025 school year.

A motion was made by Clark Stowe and seconded by Bri Valdivia to approve paying classified staff performing service in an ELOP program \$30.00 per hour for the 2024-2025 school year. The motion passed.

Ayes: Fields, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 130

- H. Consider the approval of the Agreement between the Manzanita Elementary School District and the Butte County Office of Education for Lenny Hubbard to serve as counselor 1 day a week for the 2024-2025 school year.

A motion was made by Jacki Fields and seconded by Bri Valdivia to approve the Agreement between the Manzanita Elementary School District and the Butte County Office of Education for Lenny Hubbard to serve as counselor 1 day a week for the 2024-2025 school year. The motion passed.

Ayes:	Fields, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 131

- I. MTA/CTA/NEA Initial Proposal to Manzanita Elementary School District

INFORMATION

- J. Discussion of District Initial Proposal to MTA/CTA/NEA.

DISCUSSION

- K. Consider the approval of the MOU between Manzanita Elementary School District and Chico Country Day School for Natalie Wren to provide school nursing services for the 2024-2025 school year.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the the MOU between Manzanita Elementary School District and Chico Country Day School for Natalie Wren to provide school nursing services for the 2024-2025 school year. The motion passed.

Ayes:	Fields, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 132

XI. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 7:06 p.m.

XII. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 7:58 p.m. No action was taken during closed session.

XIII. ADJOURNMENT:

A motion was made by Clark Stowe and seconded by Bri Valdivia to adjourn the meeting. The meeting was adjourned at 7:59 p.m.

Respectfully submitted,

Joe Lodigiani, Secretary to the Board

Approved:

Jake Wilson, Board President

Jacki Fields, Board Clerk

Clark Stowe, Board Member

Matthew Thompson, Board Member

Brisvania Valdivia, Board Member

Motions to Date: 132
Resolutions to Date: 11