

**MANZANITA ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES**

**DATE:** June 16, 2022

**TIME & PLACE:** 7:00 p.m., Manzanita Elementary School, Room 1/Zoom

**MEMBERS PRESENT:** Brenda Donnahoe, Chris Oakley, Andrea Perkins

**MEMBERS ABSENT:** Clark Stowe, Jake Wilson

**GUESTS:** Jackie Fields, Lora Askea, Linda Rice, Catherine Walther, Joanna McClellan

**DISTRICT PERSONNEL:** Gary Rogers, Shelly Cahoon, Brittany Lobo

**I. CALL TO ORDER:**

- A. Open Session
  - 1. Roll Call, Flag Salute

The meeting was called to order at 7:03 p.m. by Board President, Andrea Perkins.

**II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:**

- A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as she deems appropriate.

A motion was made by Brenda Donnahoe and seconded by to Chris Oakley approve the Agenda, with correcting Item IX.A.3. to read "From the Gridley Unified School District to the Manzanita Elementary School District:". The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**MOTION # 116**

- B. Approval of the Minutes of the Regular Board Meeting held on May 11, 2022.

A motion was made by Chris Oakley and seconded by Brenda Donnahoe to approve the Minutes of the Regular Board Meeting held on May 11, 2022. The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**MOTION # 117**

### **III. COMMENTS FROM BOARD MEMBERS**

Andrea Perkins thanked all the staff for a great year.

### **IV. HEARING SESSION / PUBLIC FORUM:**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

### **V. COMMUNICATIONS:**

- A. Athletics Report
  - 1. Sports awards banquet was June 6 in the cafeteria to recognize our student athletes. Laura did a great job putting it on. Well attended.
- B. Student Council Report-There were 15 candidates that ran for office. 2022-2023 ASB Officers: President-Ezra Bowling, VP-Chase Ehrke, Secretary-Meredith Bole, Treasurer- Josie Stogsdill, Assistant Treasurer-John Routon.
- C. Student Recognition
- D. Principal/Superintendent Report
  - 1. Curriculum and Instruction- Master Schedule Complete with WIN time built in. 3-8 CAASPP Testing was completed with almost 100% of students tested. K-2 took MAP test. Summer School will be Aug 1-19 8:30-12:30. Limited to 20 students since Mrs. Rice will be the only teacher. Students will be able to attend ASP from 12:30-5:30. PD this summer PLC conference in July. Planning August PD counselor will do restorative practices training one of the days
  - 2. Maintenance- Projects Planned this summer: Paint Concrete, Fencing, Clean classrooms, Gym Floors, Cafeteria Floor, Grounds, Bark, TK Playground, Get rid of Tech stuff, North storage clean-up, Sprinklers, Re-do well area/clean up, Carpets.

### **VI. PUBLIC HEARING:**

- A. Open Public Hearing to receive comment on:

1. Public input concerning the 2022-2023 LCAP and the School District Original Budget.

B. Adjourn Public Hearing and reconvene to the Regular Board Meeting.

**VII. OLD BUSINESS:**

No Old Business.

**VIII. NEW BUSINESS:**

A. Consider the approval of the agreement between Manzanita Elementary School District and the Butte County Office of Education - After School Education and Safety Program (ASES) to provide expanded learning opportunities in accordance with the mandated Expanded Learning Opportunities Program for the 2022-2023 school year.

A motion was made by Chris Oakley and seconded by Brenda Donnahoe to approve the agreement between Manzanita Elementary School District and the Butte County Office of Education - After School Education and Safety Program (ASES) to provide expanded learning opportunities in accordance with the mandated Expanded Learning Opportunities Program for the 2022-2023 school year. The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**MOTION # 118**

B. Consider the approval of the Manzanita Elementary School District Universal Prekindergarten Plan.

A motion was made by Chris Oakley and seconded by Brenda Donnahoe to approve the Manzanita Elementary School District Universal Prekindergarten Plan. The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**MOTION # 119**

- C. Consider the adoption of Resolution 21/22.7, Notice Of Participation In Butte Schools Self-Funded Programs Workers Compensation Program effective July 1, 2022.

A motion was made by Brenda Donnahoe and seconded by Chris Oakley to approve adoption of Resolution 21/22.7, Notice Of Participation In Butte Schools Self-Funded Programs Workers Compensation Program effective July 1, 2022. The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**RESOLUTION # 7**

- D. Consider the approval of Participating Program Members statement to participate in the North Bay Schools Insurance Authority per BSSP Resolution 22-01, Resolution Of The Governing Board Of The Butte Schools Self-Funded Programs Joint Powers Authority To Become A Member Of North Bay Schools Insurance Authority And To Join Its Workers' Compensation Program, For The Benefit Of Its Participating Members, And Participating Members' Statement Of Agreement.

A motion was made by Brenda Donnahoe and seconded by Chris Oakley to approve Participating Program Members statement to participate in the North Bay Schools Insurance Authority per BSSP Resolution 22-01, Resolution Of The Governing Board Of The Butte Schools Self-Funded Programs Joint Powers Authority To Become A Member Of North Bay Schools Insurance Authority And To Join Its Workers' Compensation Program, For The Benefit Of Its Participating Members, And Participating Members' Statement Of Agreement. The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**MOTION # 120**

- E. Consider the approval of the Application for Certificate of Consent to Self-Insure as a Public Agency Employer Self-Insurer.

A motion was made by Chris Oakley and seconded by Brenda Donnahoe to approve the Application for Certificate of Consent to Self-Insure as a Public Agency Employer Self-Insurer. The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**MOTION # 121**

- F. Consider the adoption of Resolution 21/22.8, Resolution Authorizing Application To The Director Of Industrial Relations, State Of California For A Certificate Of Consent To Self-Insure Workers' Compensation Liabilities.

A motion was made by Chris Oakley and seconded by Brenda Donnahoe to approve the adoption of Resolution 21/22.8, Resolution Authorizing Application To The Director Of Industrial Relations, State Of California For A Certificate Of Consent To Self-Insure Workers' Compensation Liabilities. The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**RESOLUTION # 8**

- G. Consider the adoption of Resolution 21/22.9 "Resolution Ordering Governing Board Member Election."

A motion was made by Chris Oakley and seconded by Brenda Donnahoe to approve the adoption of Resolution 21/22.9 "Resolution Ordering Governing Board Member Election." The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**RESOLUTION # 9**

- H. Consider the adoption of Resolution 21/22.10 "Regarding Costs of Candidates' Statements."

A motion was made by Brenda Donnahoe and seconded by Chris Oakley to approve the adoption of Resolution 21/22.10 "Regarding Costs of Candidates' Statements." The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**RESOLUTION # 10**

- I. Consider the adoption of Resolution 21/22.11 "Establishing Procedure In Case Of Tie Vote At Governing Board Election".

A motion was made by Brenda Donnahoe and seconded by Chris Oakley to approve the adoption of Resolution 21/22.11 "Establishing Procedure In Case Of Tie Vote At Governing Board Election". The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**RESOLUTION # 11**

**IX. CONSENT AGENDA:**

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the 2022-2023 school year:

1. From the Manzanita Elementary School District to the Gridley Unified School District:

Benitez, Ezekiel      Grade K      New

2. From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001707      Grade K      New

3. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001203      Grade 8      Returning  
Student # 1001369      Grade 5      Returning  
Student # 1001451      Grade 4      Returning  
Student # 1001712      Grade K      New  
Student # 1001406      Grade 5      Returning  
Student # 1001447      Grade 3      Returning  
Student # 1001230      Grade 8      Returning  
Student # 1001251      Grade 7      Returning  
Student # 1001216      Grade 8      Returning  
Student # 1001711      Grade K      New

Student # 1001705	Grade K	New
Student # 1001706	Grade K	New
Student # 1001642	Grade 7	Returning
Student # 1001644	Grade K	Returning
Student # 1001412	Grade 5	Returning
Student # 1001536	Grade 8	Returning
Student # 1001594	Grade 1	Returning
Student # 1001690	Grade K	New
Student # 1001329	Grade 6	Returning

A motion was made by Brenda Donnahoe and seconded by Chris Oakley to approve the all Inter-District Attendance Agreement requests listed in Items IX.A.1-IX.A.3. The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
 Noes: None  
 Abstained: None  
 Absent: Stowe, Wilson

**MOTION # 122**

- B. Consider the approval of the May 2022 Vendor Warrants.

A motion was made by Chris Oakley and seconded by Brenda Donnahoe to approve the May 2022 Vendor Warrants. The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
 Noes: None  
 Abstained: None  
 Absent: Stowe, Wilson

**MOTION # 123**

**IX. PERSONNEL ACTION:**

- A. MTA/CTA/NEA Initial Proposal to Manzanita Elementary School District

**INFORMATION**

- B. Consider accepting the resignation of Chris Oakley, Board Member, and effective June 17, 2022.

Tabled until Special Board Meeting on June 21, 2022.

- C. Consider approval of the procedures and timeline for appointment of new board member.

Applications due June 15, 2022  
Interviews held June 16, 2022

A motion was made by Brenda Donnahoe and seconded by Chris Oakley to approve the procedures and timeline for appointment of new board member after changing the date of interviews to June 21, 2022 at 7:00 PM. The motion passed.

Ayes: Donnahoe, Oakley, Perkins  
Noes: None  
Abstained: None  
Absent: Stowe, Wilson

**MOTION # 124**

## **XI. CLOSED SESSION**

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 7:55 p.m.

## **XII. RECONVENE TO TAKE OPEN SESSION:**

The board reconvened at 9:40 p.m.

## **XIII. ADJOURNMENT:**

A motion was made by Chris Oakley and seconded by Brenda Donnahoe to adjourn the meeting. The meeting was adjourned at 9:41 p.m.



Respectfully submitted,

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Gary Rogers, Secretary to the Board

Approved:

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Andrea Perkins, Board President

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Clark Stowe, Board Clerk

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Brenda Donnahoe, Board Member

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Chris Oakley, Board Member

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Jake Wilson, Board Member

Motions to Date: 124

Resolutions to Date: 11