

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: April 10, 2024

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: Brenda Donnahoe, Jacki Fields, Matthew Thompson, Jake Wilson

MEMBERS ABSENT: Clark Stowe

GUESTS: Lora Askea

DISTRICT PERSONNEL: Gary Rogers, Brittany Lobo

I. CALL TO ORDER:

- A. Open Session
 - 1. Roll Call, Flag Salute

The meeting was called to order at 6:00 p.m. by Board President, Jake Wilson.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

- A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Brenda Donnahoe and seconded by Jacki Fields to approve the Agenda, as presented. The motion passed.

Ayes: Donnahoe, Fields, Thompson, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 90

- B. Approval of the Minutes of the Regular Board Meeting held on March 13, 2024.

A motion was made by Matt Thompson and seconded by Jacki Fileds to approve the Minutes of the Regular Board Meeting held on March 13, 2024. The motion passed.

Ayes: Donnahoe, Fields, Thompson, Wilson

Noes: None
Abstained: None
Absent: Stowe

MOTION # 91

III. COMMENTS FROM BOARD MEMBERS

Brenda Donnahoe stated that she will be resigning from the board at the end of the school year and that it was an honor to serve the district.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Student Council Report
 - 1. No update.
- B. Sports Report
 - 1. No update.
- C. Booster Report
 - 1. No update.
- D. Principal/Superintendent Report
 - 1. ELOP trip during break to Turtle Bay in Redding
 - 2. Small group of students went to DC and New York.
 - 3. Superintendent/Principal search: Apps due April 12th, possible interview date April 19th, a parent survey was sent out on Parent Square.
 - 4. Curriculum and Instruction: Teachers are working on narrowing ELA and Math standards down. Next step will be to put them in student-friendly language. We are working on revising the middle school schedule in order to have electives including Ag exploratory, Careers, and possibly a couple of other options. Also working on possible WIN schedule revisions. Session Two of Summer School will be June 17-28. Session One of Summer School for 24/25 will be July 29 - August 16.
 - 5. Maintenance/Custodial/Transportation: IT room in the office has been relocated into the old kitchen storage. New security film on windows. Plan on redoing the track and field this summer using ELOP funds. Currently looking for a van to transport students after school using ELOP funds.
 - 6. Upcoming Events: 4/10 – MESD Board Meeting @ 6, 4/11 – 6th Grade to Angel Island, 4/12 – Student of the Month Walk of Fame, 4/16 – 4th Grade to Empire Mine, 4/18 – Pizza with the Principal, 5/2 – Open House 5:30-6:30, 5/6 - CAASPP Testing, 5/7 – TK to Chico Children’s Museum, 5/8 – MESD

Board Meeting @ 6, 5/9 – Pizza with the Principal, 5/16 – Site Council Meeting Combined with ELAC @ TBA, 5/16 – Tentative Sports Banquet

VI. OLD BUSINESS:

No Old Business.

VII. NEW BUSINESS:

- A. Quarterly report on Williams Uniform Complaints.

DISCUSSION

- B. Consider approval of the MOU between Butte County Office of Education Curriculum and Instruction Office and the Manzanita Elementary School District for the 2024-2025 school year. This contract is an agreement for BCOE to complete ConApp submission, which allows Manzanita Elementary School District to adhere to State and Federal mandates and timelines.

A motion was made by Jacki Fields and seconded by Brenda Donnahoe to approve the MOU between Butte County Office of Education Curriculum and Instruction Office and the Manzanita Elementary School District for the 2024-2025 school year. This contract is an agreement for BCOE to complete ConApp submission, which allows Manzanita Elementary School District to adhere to State and Federal mandates and timelines. The motion passed.

Ayes: Donnahoe, Fields, Thompson, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 92

- C. Discussion on the Manzanita Elementary School District 2022-2023 Local Control Accountability Plan LCAP.

DISCUSSION

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the 2023-2024 school year:

1. From the Manzanita Elementary School District to the Live Oak Unified School District:

Student # 1001827	Grade 3	New
Student # 1001828	Grade 1	New

- B. Consider approval of the following Inter-District Attendance Agreements for the 2024-2025 school year:

1. From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001707	Grade 2	Returning
Student # 1001821	Grade TK	New

2. From the Chico Unified School District to the Manzanita Elementary School District:

Student # 1001404	Grade 7	Returning
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3. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001759	Grade 1	Returning
Student # 1001783	Grade 6	Returning
Student # 1001784	Grade 2	Returning
Student # 1001785	Grade K	Returning
Student # 1001680	Grade 2	Returning
Student # 1001613	Grade 3	Returning
Student # 1001771	Grade K	Returning
Student # 1001712	Grade 2	Returning
Student # 1001612	Grade 3	Returning
Student # 1001786	Grade K	Returning
Student # 1001623	Grade 3	Returning
Student # 1001672	Grade 2	Returning
Student # 1001324	Grade 8	Returning
Student # 1001445	Grade 6	Returning
Student # 1001700	Grade 1	Returning
Student # 1001441	Grade 6	Returning
Student # 1001458	Grade 6	Returning
Student # 1001805	Grade TK	New
Student # 1001774	Grade K	Returning
Student # 1001761	Grade 1	Returning
Student # 1001696	Grade 1	Returning
Student # 1001569	Grade 4	Returning

Student # 1001706	Grade 2	Returning
Student # 1001607	Grade 2	Returning
Student # 1001791	Grade K	Returning
Student # 1001644	Grade 2	Returning
Student # 1001606	Grade 3	Returning
Student # 1001615	Grade 3	Returning
Student # 1001752	Grade 1	Returning
Student # 1001714	Grade 1	Returning
Student # 1001814	Grade K	New
Student # 1001777	Grade K	Returning
Student # 1001593	Grade 3	Returning
Student # 1001527	Grade 5	Returning
Student # 1001626	Grade 3	Returning
Student # 1001757	Grade K	Returning
Student # 1001781	Grade 2	Returning
Student # 1001326	Grade 8	Returning
Student # 1001396	Grade 6	Returning
Student # 1001383	Grade 7	Returning
Student # 1001717	Grade 4	Returning
Student # 1001806	Grade TK	New
Student # 1001393	Grade 7	Returning
Student # 1001511	Grade 5	Returning
Student # 1001674	Grade 2	Returning
Student # 1001675	Grade 1	Returning
Student # 1001807	Grade TK	New
Student # 1001446	Grade 6	Returning
Student # 1001556	Grade 4	Returning

4. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001408	Grade 7	Returning
Student # 1001474	Grade 5	Returning
Student # 1001599	Grade 3	Returning
Student # 1001331	Grade 8	Returning
Student # 1001327	Grade 8	Returning
Student # 1001514	Grade 5	Returning

5. From the Palermo Union School District to the Manzanita Elementary School District:

Student # 1001381	Grade 7	Returning
Student # 1001552	Grade 4	Returning
Student # 1001780	Grade K	Returning

A motion was made by Brenda Donnahoe and seconded by Jacki Fields to approve all Inter-District Attendance Agreement requests listed in Item VIII.A.1.-VIII.B.5. The motion passed.

Ayes: Donnahoe, Fields, Thompson, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 93

- C. Consider the approval of the March 2024 Vendor Warrants.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve the March 2024 Vendor Warrants. The motion passed.

Ayes: Donnahoe, Fields, Thompson, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 94

IX. PERSONNEL ACTION:

- A. Consider the approval of the resignation of Gary Rogers, Superintendent/Principal, effective June 30, 2024.

A motion was made by Jacki Fields and seconded by Matt Thompson to accept the resignation of Gary Rogers, Superintendent/ Principal, effective June 30, 2024. The motion passed.

Ayes: Donnahoe, Fields, Thompson, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 95

- B. Discussion on the procedures and timeline of hiring of Superintendent/Principal.

Applications due April 12, 2024
Interviews held April 19, 2024

- C. Consider approval of the deferred resignation of Brenda Donnahoe, board member, effective May 3, 2024.

A motion was made by Matt Thompson and seconded by Jacki Fields to accept the resignation of Brenda Donnahoe, board member, effective May 3, 2024. The motion passed.

Ayes: Donnahoe, Fields, Thompson, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 96

D. Consider approval of the procedures and timeline for appointment of new board member.

Applications due May 3, 2024
Interviews held May 8, 2024

A motion was made by Matt Thompson and seconded by Brenda Donnahoe to approve the procedures and timeline for appointment of new board member. The motion passed.

Ayes: Donnahoe, Fields, Thompson, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 97

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 6:58 p.m.

XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 7:54 p.m.

XII. ADJOURNMENT:

A motion was made by Brenda Donnahoe and seconded by Matt Thompson to adjourn the meeting. The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Gary Rogers, Secretary to the Board

Approved:

Jake Wilson, Board President

Jacki Fields, Board Clerk

Brenda Donnahoe, Board Member

Clark Stowe, Board Member

Matthew Thompson, Board Member

Motions to Date: 97

Resolutions to Date: 8