

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: March 13, 2024

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: Brenda Donnahoe, Jacki Fields, Clark Stowe, Matthew Thompson, Jake Wilson

MEMBERS ABSENT: None

GUESTS: Lora Askea

DISTRICT PERSONNEL: Gary Rogers, Shelly Cahoon, Brittany Lobo

I. CALL TO ORDER:

- A. Open Session
 - 1. Roll Call, Flag Salute

The meeting was called to order at 6:01 p.m. by Board President, Jake Wilson.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

- A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the Agenda, as presented. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 78

- B. Approval of the Minutes of the Regular Board Meeting held on February 14, 2024.

A motion was made by Clark Stowe and seconded by Matt Thompson to approve the Minutes of the Regular Board Meeting held on February 14, 2024. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 79

- C. Approval of the Minutes of the Special Board Meeting held on February 27, 2024.

A motion was made by Brenda Donnahoe and seconded by Matt Thompson to approve the Minutes of the Special Board Meeting held on February 27, 2024. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 80

III. COMMENTS FROM BOARD MEMBERS

Brenda Donnahoe stated that she will be resigning from the board at the end of the school year and that it was an honor to serve the district.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Student Council Report
 - 1. K-5 rally last Friday. It was loud and fun.
- B. Sports Report
 - 1. Basketball season is completed and everything seemed to go well in the new league.
 - 2. Still looking into Track and Field with FRRPD, so all grades can participate.
- C. Booster Report
 - 1. Fundraiser dinner raised approximately \$15,000.
 - 2. Spring Fundraisers: Sponsorships, Tri Tip dinner.
 - 3. Egg Hunt will be March 29th.
- D. Student Recognition
- E. Principal/Superintendent Report

1. 2nd Trimester ended last Friday. Parent conferences and minimum days next week.
2. Read Across America Week was success with many community members reading to students.
3. 8th grade went to Butte County CTE career fair Feb. 29th.
4. Curriculum and Instruction: Schoolwide Spelling Bee Winners were decided and will go to the county spelling bee March 28th. Our PBIS system was evaluated and will be recognized by BCOE. Finalizing Math Essential Standards. MAP Data Binders are completed for teachers. Winter MAP Results.
5. Maintenance/Custodial/Transportation: Well Update: Time extension amendment was submitted. State Water Board is securing the additional funding from fiscal unit, still need their confirmation. Reimbursement for all work to date will be reimbursable once the funding agreement amendment is executed.
6. Upcoming Events: 3/14 – Pizza with the Principal, 3/18-3/22 – Minimum Days for All Students for Conferences, 3/26 – Spring Picture Day, 3/28 – BCOE Spelling Bee, 3/29 - Charis Pantaleoni College Presentation to 8th Grade @ 9:15, 4/1 – 4/5 – Spring Break

VI. OLD BUSINESS:

No Old Business.

VII. NEW BUSINESS:

- A. Consider approval of the Second Interim Budget Report.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the Second Interim Budget Report. The motion passed.

Ayes:	Donnahoe, Fields, Stowe, Thompson, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 81

- B. Consider the approval of the 2023-2024 Manzanita Elementary School District Transportation Services Plan.

A motion was made by Brenda Donnahoe and seconded by Matt Thompson to approve the 2023-2024 Manzanita Elementary School District Transportation Services Plan. The motion passed.

Ayes:	Donnahoe, Fields, Stowe, Thompson, Wilson
Noes:	None

Abstained: None
Absent: None

MOTION # 82

- C. Consider approval of the 2024-2025 Manzanita School Calendar.

A motion was made by Clark Stowe and seconded by Brenda Donnahoe to approve the 2023-2024 Manzanita School calendar. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 83

- D. Consider approval of 6th grade overnight field trip to Shady Creek Outdoor School May 28-May 31, 2024.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the 6th grade overnight field trip to Shady Creek Outdoor School May 28-May 31, 2024. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 84

- E. Consider paying \$175.00 per student to help reduce the student portion of attending Shady Creek Outdoor School. Total cost per student is \$325.00. (Student portion after the Board contribution will be \$150.00).

A motion was made by Brenda Donnahoe and seconded by Matt Thompson to approve paying \$175.00 per student to help reduce the student portion of attending Shady Creek Outdoor School. Total cost per student is \$325.00. (Student portion after the Board contribution will be \$150.00). The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 85

- F. Consider approval of 7th grade overnight field trip to Lava Beds May 28-May 31, 2024.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve 7th grade overnight field trip to Lava Beds May 28-May 31, 2024. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 86

- G. Consider approval of 8th grade overnight field trip to Manchester Beach KOA May 28-May 31, 2024.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve 7th grade overnight field trip to Lava Beds May 28-May 31, 2024. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 87

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the 2023-2024 school year:

1. From the Manzanita Elementary School District to the Brittan Elementary School District:

Herrera, Izayah Grade 4 New

A motion was made by Brenda Donnahoe and seconded by Jacki Fields to approve all Inter-District Attendance Agreement requests listed in Item VIII.A.1. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson

Noes: None
Abstained: None
Absent: None

MOTION # 88

- B. Consider the approval of the February 2024 Vendor Warrants.

A motion was made by Clark Stowe and seconded by Matt Thompson to approve the February 2024 Vendor Warrants. The motion passed.

Ayes: Donnahoe, Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 89

IX. PERSONNEL ACTION:

No Personnel Action.

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 6:41 p.m.

XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 7:19 p.m.

XIII. ADJOURNMENT:

A motion was made by Brenda Donnahoe and seconded by Clark Stowe to adjourn the meeting. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Gary Rogers, Secretary to the Board

Approved:

Jake Wilson, Board President

Jacki Fields, Board Clerk

Brenda Donnahoe, Board Member

Clark Stowe, Board Member

Matthew Thompson, Board Member

Motions to Date: 89

Resolutions to Date: 8