

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: February 9, 2022

TIME & PLACE: 7:00 p.m., Manzanita Elementary School, Room 1/Zoom

MEMBERS PRESENT: Brenda Donnahoe, Chris Oakley, Andrea Perkins, Clark Stowe, Jake Wilson

MEMBERS ABSENT: None

GUESTS: Michelle Cable, Lora Askea, Linda Rice, Jackie Fields

DISTRICT PERSONNEL: Gary Rogers, Brittany Lobo

I. CALL TO ORDER:

- A. Open Session
 - 1. Roll Call, Flag Salute

The meeting was called to order at 7:00 p.m. by Board President, Andrea Perkins.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

- A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as she deems appropriate.

A motion was made by Brenda Donnahoe and seconded by Clark Stowe to approve the Agenda, as presented. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 70

- B. Approval of the Minutes of the Regular Board Meeting held on January 12, 2022.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve the Minutes of the Regular Board Meeting held on January 12, 2022. The motion passed.

Ayes: Donnahoe, Perkins, Stowe, Wilson
Noes: None
Abstained: Oakley
Absent: None

MOTION # 71

III. COMMENTS FROM BOARD MEMBERS

Andrea thanked students and staff on 100th day.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Booster Report
 - 1. 80's theme Family Dance this Friday.
- B. Athletics Report
 - 1. Games started for 5/6 boys and 7/8 girls basketball this week.
 - 2. The Annual Manzanita Basketball Tournament was well run by Laura Sannar. Our 7/8 boys won the boys bracket.
- C. Student Council Report
 - 1. Selling candy grams for Valentine's Day.
 - 2. Rally planned for March.
- D. Student Recognition
- E. Principal/Superintendent Report
 - 1. Well Update (Best Guess)- Test Hole Completion: May 2022, Production Well Design and Environmental Document Completion: December 2022, Production Well Construction Grant Application Submittal: March 2023, Production Well Construction Grant Funding Agreement Approval: March 2024, Production Well Construction Completion: March 2025
 - 2. Universal Prekindergarten- 22-23 - Turn 5 between September 2nd and February 2nd, 23-24 - Turn 5 between September 2nd and April 2nd, 24-25 - Turn 5 between September 2nd and June 2nd, 25-26 - Turn 4 by September 1st, Class size 24 1:10 ratio, MESD must have an approved plan by June 30th, Planning committee February/March, Funds will be provided for facilities, planning, hiring, supplies, etc., ADA will be adjusted, Early enrollment projections (10 with 3 being out of district)
 - 3. Curriculum and Instruction- Rice, Askea, Rogers attended the PLC Summit in Phoenix. Looking forward to continuing our PLC work and taking it further to increase student learning, Finishing up MAP testing makeups this week,

Planning on sending a group of teachers and aides to PLC conference in Sacramento this summer.

4. Maintenance- Chris has been doing some repairs on the bus, so we had to borrow a bus from Gridley, Cleaning up grounds has been a priority, Waiting on a quote for HVAC fencing, Light in staff parking lot should be installed soon.
 5. Counseling- Two applicants have applied for the BCOE job. Interviews are next week on the 15th.
 6. Upcoming Events- 2/10 – Pizza with the principal, 2/11 - Booster Club 80's Family Dance, 2/21 – No School, 2/24 - Music Performance @ 11.
- F. Enrollment-292

VI. OLD BUSINESS:

No Old Business.

VII. NEW BUSINESS:

- A. Consider approval of 2 of 3 year contract (years ending June 30, 2021, June 30, 2022, and June 30, 2023) with Stephen Roatch Accounting Corporation to provide audit services to Manzanita Elementary School District.

A motion was made by Jake Wilson and seconded by Brenda Donnahoe to approve the 2 of 3 year contract (years ending June 30, 2021, June 30, 2022, and June 30, 2023) with Stephen Roatch Accounting Corporation to provide audit services to Manzanita Elementary School District. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 72

- B. Consider approval of the 2021-2022 Manzanita Elementary School District Safety Plan.

A motion was made by Brenda Donnahoe and seconded by Clark Stowe to approve the 2021-2022 Manzanita Elementary School District Safety Plan with recommended changes. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 73

- C. Consider approval of the 2021-2022 Manzanita Elementary School District Transportation Safety Plan.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the 2021-2022 Manzanita Elementary School District Transportation Safety Plan. The motion passed.

Ayes: Donnahoe, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: Oakley

MOTION # 74

- D. Consider approval of the Auxiliary Organization Application for Coverage with Butte Schools Self-Funded Programs (BSSP) and Bay Area Schools Insurance Cooperative (BASIC) for activities sponsored by the Manzanita Elementary School District and Manzanita Boosters Club during the period of July 1, 2021 through June 30, 2023.

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to approve the Auxiliary Organization Application for Coverage with Butte Schools Self-Funded Programs (BSSP) and Bay Area Schools Insurance Cooperative (BASIC) for activities sponsored by the Manzanita Elementary School District and Manzanita Boosters Club during the period of July 1, 2021 through June 30, 2023. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 75

- E. Consider the approval of Resolution 21/22.6 “Initiating the Process of Establishing Trustee Areas and Elections by Trustee Areas.

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to approve Resolution 21/22.6 “Initiating the Process of Establishing Trustee Areas and Elections by Trustee Areas. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

RESOLUTION # 6

- F. Consider the approval of the agreement for substitute teacher clearinghouse services between Butte County Office of Education and the Manzanita Elementary School District.

A motion was made by Brenda Donnahoe and seconded by Clark Stowe to approve agreement for substitute teacher clearinghouse services between Butte County Office of Education and the Manzanita Elementary School District. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

- G. Presentation of the Manzanita Elementary School District 21/22 LCAP supplement and mid-year update.

INFORMATION

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider the approval of the January 2022 Vendor Warrants.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the January 2022 Vendor Warrants. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 77

IX. PERSONNEL ACTION:

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 8:19 p.m.

XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 9:26 p.m.

XII. ADJOURNMENT:

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to adjourn the meeting. The meeting was adjourned at 9:27 p.m.

Respectfully submitted,

Gary Rogers, Secretary to the Board

Approved:

Andrea Perkins, Board President

Clark Stowe, Board Clerk

Brenda Donnahoe, Board Member

Chris Oakley, Board Member

Jake Wilson, Board Member

Motions to Date: 77
Resolutions to Date: 6